

IDAHO HEATING, VENTILATION AND AIR CONDITIONING BOARD MEETING

Wednesday – May 14, 2008 – 9:00 A.M.
Division of Building Safety
Red Lion Hotel
1555 Pocatello Creek Road, Pocatello, ID

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

The meeting was called to order by Chairman Pat Minegar at 9:00 a.m. on Wednesday, May 14, 2008.

Board Members Present:

Pat Minegar, Chairman
Dan Brizee, Vice Chairman
Carol Alexander (Teleconference)
Steve Brown
Jim Byrer
Tom Daniels
Mike Wisdom

DBS Staff Members:

Kelly Pearce, Administrator
Steve Keys, Deputy Administrator, Operations
Carl Lohrengel, HVAC & Plumbing Bureau Chief
Kirk Weiskircher, Financial Specialist, Principal
Roger Gabel, Deputy Attorney General
Renee Bryant, Administrative Assistant 2
Chris Critser, Plumbing/HVAC Inspector Supervisor
Adam Bowcutt, Plumbing/HVAC Inspector

BSU had their first class of 14 graduates from HVAC's four year program. Congratulations!

♦ **Open Forum**

No items were addressed.

♦ **Approval of the May 14, 2008 Agenda**

MOTION: Mike Wisdom moved to approve the Agenda. Dan Brizee seconded. All in favor, motion carried.

♦ **Approval of the February 5, 2008 Board Meeting Minutes**

MOTION: Jim Byrer moved to approve the February 5, 2008 Board Meeting Minutes. Dan Brizee seconded. All in favor, motion carried.

♦ **Financial Report**

Kirk Weiskircher reviewed the newly formatted Financial Report.

Kelly Pearce briefly addressed the current economic recession and the effect it has or will have on the Division and local municipalities.

MOTION: Steve Brown moved to approve the Financial Report. Carol Alexander seconded. All in favor, motion carried.

♦ **Exam Summary Report**

The current pass rate on the journeyman exam is 59 percent and the contractor exam is 86 percent. It was suggested a sub-committee be created to re-examine and possibly incorporate business questions into the contractor exam.

At future meetings, the Exam Summary and Compliance-NOV/Warning reports will be incorporated into the Bureau Chief's report.

MOTION: Carol Alexander made a motion for the Chairman to appoint a sub-committee to review the contractor exam; making improvements, as well as research whether a contractor license should be held by a business or individual entity. Dan Brizee seconded. All in favor, motion carried.

♦ **Chimney Shroud Code Requirements (Proposed Legislation)**

Manufacturer's standards and installation instructions on decorative shrouds were distributed. The Codes allow local building officials the latitude in determining shroud dimensions within their jurisdiction. Contractors to design/install shrouds to the manufacturer's and UL standards.

♦ **Placement of Propane Gas Piping Stub Out**

Public safety concerns arose as to the installation of gas piping stubbed out of homes in heavy snow load areas. The International Gas Code does not specifically address this issue. Tom Daniels requested precise definitions be created as to where the gas can penetrate the home; particularly the gable end.

ACTION: The Bureau to illicit comments from the propane/natural gas industries and create an installation standard.

♦ **LP Gas Specialty License (Proposed Rule)**

Baron Glassgow, Executive Director of the Rocky Mountain Propane Association, distributed to the Board a written statement requesting that the Board enact rulemaking authorizing an LP Gas Specialty Journeyman Certificate of Competency. Mr. Glassgow also distributed a draft rule, with an amended dated of May 8, 2008, superseding a draft in the Board agenda packet. The amended draft rule sought to create the proposed certificate of competency and set forth the qualifications therefor.

A lengthy discussion between the Board, Mr. Glassgow and members of the audience ensued. Mr. Glassgow gave testimony in support of the proposed rulemaking while a clear majority of the audience testifying on the subject expressed opposition. In addition, the Board considered several additional written statements opposing the rulemaking as well as a May 7, 2008 letter from Pat Braddock, President of the Northwest Hearth, Patio & Barbecue Association, noting support for the rule.

MOTION: Carol Alexander made a motion that the HVAC Board not accept the HVAC Liquefied Petroleum Gas Specialty Journeyman Certificate of Competency draft, as written. Steve Brown seconded. Four ayes, two nays, motion carried.

♦ **Overview of Rulemaking Procedures and Legislative Process**

Roger Gabel addressed the step-by-step procedures for rule promulgation; as well as the Executive Agency Legislation process.

♦ **Compliance Reports – Notice of Violations and Warnings**

Carl Lohrengel reviewed Civil Penalty and Warning reports for March and April. There are no appeals at this time.

♦ **Solid Fuel**

There are no new updates to report.

♦ **Bureau Chief's Report**

Carl Lohrengel presented, via PowerPoint presentation, the following items:

Bureau's Activities – Permit and inspection counts/valuations.

Fee Schedule – Approved as a rule change with an implementation date of June 1, 2008. Everything is predicated on \$65.00/hour (one value based upon the living area in the residence.)

New Legislation – The Hearth Specialty revisions, Waste Oil Heating and Fuel Gas Piping license classifications and Farm Building revision (definition of farm buildings for exemptions) were approved by the Legislature.

Commercial Plan Review – A statewide plan review process, within the State's jurisdiction, to become effective September 1, 2008. The process to include: Non-residential kitchens or buildings with two or more stories in height; plans submitted with the initial \$65.00 fee; a permit issued upon a successful review and remaining fees (if any) are paid; and approved plans must be on-site for the inspectors review.

♦ **Administrator's Report**

Building Construction Report – An economic report on the industrial trade by Wells Fargo Bank.

ACTION: The Division to inform the industry of whom to contact at Wells Fargo Bank to receive this report.

DBS Newsletter – The Division newsletter, which includes the new Electrical/HVAC/Plumbing fee schedule, has been distributed to the industry.

Deputy Attorney General – The Attorney General's office has been approved for the appointment of a full-time Deputy Attorney General (DAG) for DBS. Roger Gabel to dedicate the majority of his time to the Board of Nursing, as well as other responsibilities. Patrick J. Grace has been hired as the Division's new DAG. Kelly Pearce gave a synopsis of Mr. Grace's background.

State Employee Softball Tournament – The Division sponsored a first annual State Employee Co-Ed Softball Tournament. Sixteen teams participated in this one-day event.

Chairman Pat Minegar adjourned the meeting at 1:40 p.m.

PAT MINEGAR, CHAIRMAN
HEATING, VENTILATION AND
AIR CONDITIONING BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE